

MSM VEHICLE HIRE BOOKING FORM

Name of hirer
 artist/band/company:

MSM job/quote #:

**PLEASE COMPLETE WHITE BOXES AND
 E-MAIL TO: transport@mattsnowball.com
 OR FAX TO: +44 (0)20 7700 6990**

Contact details

Address:

Postcode:

Country:

Tel (home):

Tel (work):

Fax:

Mobile:

Email:

Invoice details

Name:

Address:

Postcode:

Country:

Tel:

Fax:

Contact:

Purchase order #:

PLEASE NOTE: To secure and confirm your booking we require a *standard deposit of £500.00 + 20% VAT to be paid on credit/debit card. You can also pay the deposit via transfer, cheque or cash but card is preferable. The deposit is required as insurance against vehicle damage and is usually refunded within 3 working days of the safe return of the vehicle. Full payment by credit/debit card, bank transfer, cheque or cash must be received in advance or on collection of the vehicle.

Please check one of the below payment boxes and one of the damage deposit boxes and enter the required details.

Credit/Debit card details #1 Payment Damage deposit

<p>Card type: <input style="width: 250px; height: 25px;" type="text"/></p> <p>Long number on card: <input style="width: 150px; height: 25px;" type="text"/> AmEx: <input style="width: 150px; height: 25px;" type="text"/> Other: <input style="width: 150px; height: 25px;" type="text"/></p> <p>Name on card: <input style="width: 250px; height: 25px;" type="text"/></p> <p>Valid from date: <input style="width: 100px; height: 25px;" type="text"/></p> <p>Expiry date: <input style="width: 100px; height: 25px;" type="text"/></p> <p>Issue number: <input style="width: 100px; height: 25px;" type="text"/></p> <p>Security number*: <input style="width: 100px; height: 25px;" type="text"/></p>	<p>Billing address (where the statements go)</p> <p>Name: <input style="width: 250px; height: 25px;" type="text"/></p> <p>Address: <input style="width: 250px; height: 25px;" type="text"/></p> <p>Postcode: <input style="width: 100px; height: 25px;" type="text"/></p> <p>Country: <input style="width: 100px; height: 25px;" type="text"/></p>
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Credit/Debit card details #2 Payment Damage deposit

<p>Card type: <input style="width: 250px; height: 25px;" type="text"/></p> <p>Long number on card: <input style="width: 150px; height: 25px;" type="text"/> AmEx: <input style="width: 150px; height: 25px;" type="text"/> Other: <input style="width: 150px; height: 25px;" type="text"/></p> <p>Name on card: <input style="width: 250px; height: 25px;" type="text"/></p> <p>Valid from date: <input style="width: 100px; height: 25px;" type="text"/></p> <p>Expiry date: <input style="width: 100px; height: 25px;" type="text"/></p> <p>Issue number: <input style="width: 100px; height: 25px;" type="text"/></p> <p>Security number*: <input style="width: 100px; height: 25px;" type="text"/></p>	<p>Billing address (where the statements go)</p> <p>Name: <input style="width: 250px; height: 25px;" type="text"/></p> <p>Address: <input style="width: 250px; height: 25px;" type="text"/></p> <p>Postcode: <input style="width: 100px; height: 25px;" type="text"/></p> <p>Country: <input style="width: 100px; height: 25px;" type="text"/></p>
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Bank transfer Payment Damage deposit

<p>Transfers should be completed a minimum of 4 working days in advance of your hire, please email confirmation when done. We must receive cleared funds in our account before the van is collected. Please complete your account details to the right so we can recognise your transfer when it arrives. We will also use these details to refund your deposit if required. We will send you our bank details by return.</p>	<p>Your bank account details</p> <p>Account name: <input style="width: 250px; height: 25px;" type="text"/></p> <p>Account number: <input style="width: 250px; height: 25px;" type="text"/></p> <p>Sort code: <input style="width: 100px; height: 25px;" type="text"/></p> <p>IBAN number: <input style="width: 250px; height: 25px;" type="text"/></p> <p>BIC number: <input style="width: 100px; height: 25px;" type="text"/></p>
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Cheque Payment Damage deposit

We must receive cheques a minimum of 4 working days in advance of your hire to allow for funds to be cleared in our account before the vehicle is collected. Cheques should be posted to Matt Snowball Music Ltd. Unit 2, 3-9 Brewery Road, London N7 9QJ. Please make cheque payable to: Matt Snowball Music Ltd.

Cash Payment Damage deposit

Cash should be paid to our main office: Matt Snowball Music Ltd. Unit 2, 3-9 Brewery Road, London N7 9QJ.

NOTE: Incorrect information provided on this form may result in the cancellation of your hire.

* For most cards including Visa and MasterCard, the security number is the last 3 digit number located on the back of your card on or above your signature line. For an American Express card, it is the 4 digits on the FRONT above the end of your card number.